

**Note:** Any items entered in *italics* have not been approved for inclusion at the meeting shown by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
18 July	<b>Cllr. Huw Hilditch-Roberts</b>	1. Management of School Governing Bodies  <b>[Education]</b>	To examine the overall effectiveness of the county's school governing bodies with particular focus on attendance of governors at mandatory training events, the number of school governor vacancies across the county, and governing bodies' compliance with statutory expectations in relation to policies, finance and procedures	Identification of areas of weakness and the formulation of recommendations to try and address any weaknesses with a view to ensuring that governing bodies across the county are effectively equipped and sufficiently robust to face the challenges ahead, drive forward improvement in all aspects of the schools performance to ensure that all pupils achieve their full potential and assist the Council to realise its corporate priorities relating to Young People, Resilient and Connected Communities	Karen Evans/Geraint Davies	By SCVCG April 2019
26 Sept	<b>Cllr. Huw Hilditch-Roberts</b>	1. Provisional External Examinations and Teacher Assessments <b>[Education]</b>	To review the performance of schools and that of looked after children	Scrutiny of performance leading to recommendations for improvement	Karen Evans/Julian Molloy/GwE	May 2018
	<b>Cllr. Bobby Feeley</b>	2. Hafan Deg, Rhyl  (12 months following the commencement of the contract)	To monitor the effectiveness of the transfer of the facility and services to an external provider and the impact of the transfer on services-users, staff, local residents and the local community (including lessons learnt from the process)	To evaluate the impact of the transfer of the facility and services on all stakeholders and to assess whether the services provided at Hafan Deg are in line with the contract specification, support the Council's vision	Phil Gilroy/Katie Newe	March 2018

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
				for adult social care and the five ways to well-being and the requirements of the Social Services and Well-being (Wales) Act 2014		
	<b>Cllr. Bobby Feeley</b>	3. Cefndy Healthcare Annual Report 2018/19 and Annual Plan 2019/20	To consider the company's performance during 2018/19 and its Annual Plan for 2019/20	An assessment of the company's performance in delivering its business within budget and meeting targets will assist with the identification of future trends and requirements and support the delivery of the Council's priority relating to Resilient Communities	Phil Gilroy/Simon Rowlands/Nick Bowles	July 2018
	<b>Cllr. Richard Mainon</b>	4. Draft Street Naming and Numbering Policy	To consider and comment on the revised policy following its review	The development of a robust policy which is compliant with all Council strategies and plans including the Welsh Language Standards	Alan Smith/Emma Jones	March 2019
	<b>Task &amp; Finish Group</b>	5. Use of Plastics	To consider the findings and recommendations of the Use of Plastics Task and Finish Group	The formulation of recommendations to County Council on how it can reduce its use of plastics in a deliverable and sustainable way	Graham Boase/Rhian Evans	May 2019
28 Nov	<b>Cllr. Julian Thompson -Hill</b>	1. Corporate Risk Register	To consider the latest version of the Council's Corporate Risk Register	Effective monitoring and management of identified risk to reduce risks to residents and the Authority	Alan Smith/Nicola Kneale/Emma Horan	May 2018
	<b>Cllr. Julian Thompson -Hill</b>	2. Corporate Plan (Q2) 2017/2022	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Nicola Kneale/Heidi Barton-Price	February 2017

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	<b>Cllr. Richard Mainon</b>	3. <i>Customer Relationship Manager (CRM) System</i>  <i>(provisionally scheduled – tbc)</i>	<i>To review the implementation of the new CRM system and its performance in delivering efficient and effective customer focussed services in line with the product specification and the Council's expectations</i>	<i>An efficient and effective customer enquiries system that deals with enquiries quickly, to a high level of customer satisfaction, whilst realising value for money for the Authority</i>	<i>Liz Grieve/Ffion Angharad</i>	<i>September 2018</i>
	<b>Cllr. Richard Mainon</b>	4. <i>Library Service Standards 2018-19 and draft Library Service Strategy</i>	<i>To:</i> <i>(i) consider the results of the WG's annual evaluation of the Council's Library Service; and</i> <i>(ii) examine the new draft Strategy for the Service</i>	<i>(i) Identification of any slippages in performance in order to formulate recommendations to redress the situation.</i> <i>(ii) Input into the new Library Service Strategy to ensure that it delivers the Council's Corporate Plan and its priorities in relation to Young People, Resilient and Connected Communities</i>	<i>Liz Grieve/Bethan Hughes</i>	<i>January 2019</i>
<i>Jan 2020</i>	<b>Cllr. Huw Hilditch-Roberts</b>	1. <b>Verified External Examinations [Education]</b>	<p>To review the performance of schools and that of looked after children; and GwE's impact on the educational attainment of the County's pupils.</p> <p>The report to include actual figures in addition to percentages along with school absenteeism and exclusion data.</p> <p>The report to incorporate GwE's Annual report and information on the 5 year trend in relation to educational attainment in Denbighshire</p>	Scrutiny of performance leading to recommendations for improvement	<i>Karen Evans/Julian Molloy/GwE</i>	<i>January 2019</i>

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
	<b>Cllr. Brian Jones</b>	2. Draft Sustainable Travel Plan	To consider the draft sustainable travel plan (including the Council's role in facilitating the locating of vehicle charging points across the county, its work with other local authorities and stakeholders with respect of their availability and in relation to other potential alternative travel modes, and in supporting the community to switch to sustainable fuels)	To provide observations and recommendations that will support the delivery of the corporate priorities relating to the environment and connected communities by reducing CO2 emissions and improving travel connectivity	Emlyn Jones/Mike Jones	By SCVCG June 2018 (rescheduled February 2019)
<i>Feb/Mar</i>						
<i>March/April</i>	<b>Cllr. Brian Jones</b>	1. <i>Commercial Waste Service Evaluation Plan</i>	To consider an the results of an evaluation exercise of the entire commercial waste service, including the performance of the Veolia contract and Waste Technical Team (including proposals for service changes and improvements)	Assurances that the Service is performing well and provides value for money in order to ensure that it aligns to the new waste operating model	<i>Tony Ward/Tara Dumas/Alan Roberts</i>	<i>By SCVCG January 2019</i>
<i>June/July</i>	<b>Cllr. Julian Thompson-Hill</b>	1. Corporate Plan (Q4) 2019/20	To monitor the Council's progress in delivering the Corporate Plan 2017-22	Ensuring that the Council meets its targets to deliver its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Nicola Kneale/Heidi Barton-Price	<i>April 2019</i>

**Future Issues**

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Dolwen Residential Care Home	To consider the Task and Finish Group's recommendations relating to the future provision of services at Dolwen Residential Care Home, Denbigh	Pre-decision scrutiny of the task and finish group's findings and the formulation of recommendations for presentation to Cabinet with respect of the future provision of services at Dolwen with a view to ensuring that everyone is supported to live in homes that meet their needs and are able to live independent and resilient lives	Task and Finish Group/Phil Gilroy/Abbe Harvey	July 2018
<i>School Improvement Plans</i> <b>[Education]</b>	<i>To discuss with representatives of particular schools their progress in achieving their improvement plans</i>	<i>Provision of support to the schools to ensure they deliver their plans and improve outcomes for their pupils and the school as a whole</i>	<i>Karen Evans/Julian Molloy</i>	<i>February 2018</i>
Implementation of the Donaldson Report 'Successful Futures' – Independent Review of Curriculum and Assessment Arrangements in Wales <b>[Education]</b> <b>Dependent upon the legislative timetable</b>	To consider and monitor the plans to implement the agreed measures adopted by WG following the consultation on the review's findings	Better outcomes for learners to equip them with jobs market skills	Karen Evans	April 2015

**Information/Consultation Reports**

Date	Item (description / title)	Purpose of report	Author	Date Entered
<b>September 2019 &amp; March 2020</b>  [Information]	Corporate Plan 2017/22 (Q1) 2019/20 & Corporate Plan 2017/22 Q3 2020/21	Ensuring that the Council meets its targets and delivers its Corporate Plan and the Council's services in line with its aspirations and to the satisfaction of local residents	Alan Smith/Nicola Kneale/Heidi Barton-Price	September 2018

	To monitor the Council's progress in delivering the Corporate Plan			
<b>Feb/May/Sept/November 2019</b>  [Information]	Quarterly 'Your Voice' complaints performance to include social services complaints	To scrutinise Services' performance in complying with the Council's complaints and identify areas of poor performance with a view to the development of recommendations to address weaknesses. The report to include: (i) a comprehensive explanation on why targets have not been met when dealing with specific complaints, reasons for non-compliance, and measures taken to rectify the failures and to ensure that future complaints will be dealt with within the specified timeframe; (ii) how services encourage feedback and use it to redesign or change the way they deliver services; and (iii) details of complaints which have been upheld or partially upheld and the lessons learnt from them.  <b><i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i></b>	Kevin Roberts/Ann Lloyd/Phil Gilroy	November 2018
Information Report  (6 monthly <b>March &amp; September</b> )	Customer Effort Dashboard	To monitor the progress achieved in relation to developing the Customer Effort Dashboard. The feedback trend received from the system and how it is used to benefit residents in relation to assisting them to easily access required services and consequently improving the customer satisfaction experience of the Council  <b><i>Consideration of the information provided will assist the Committee to determine whether any issues merit detailed scrutiny</i></b>	Liz Grieve/Ffion Angharad	November 2018
Information Report  ( <b>June 2020</b> )	Housing Services – Review of the effectiveness of the new working model for Housing Officers	To review the effectiveness and impact of the new Housing Officer model in delivering personal advice and support to tenants,	Geoff Davies/Jane Moore	March 2019

		particularly those who reside in older people's schemes		
--	--	---	--	--

**Note for officers – Committee Report Deadlines**

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
18 July	<b>4 July</b>	26 September	<b>12 September</b>	28 November	<b>14 November</b>

Performance Scrutiny Work Programme.doc  
 Updated 29/05/19 RhE